

## **COMMISSION'S WORK PROGRAMME AND CABINET FORWARD PLAN**

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### **What is the Commission being asked to do?**

The Commission is asked to

- (i) note this update on the Work Programme as a whole;
- (ii) identify any topics from the Cabinet Forward Plan that require review by the Commission at a future meeting, ahead of any item scheduled for consideration by Cabinet; and
- (iii) note the current position with regard to the Task and Finish Groups.

### **Task and Finish Groups**

The Commission is permitted (under the Constitution) to establish four Task and Finish Groups at any one time (not including joint Task and Finish Groups). The current position is that two Task and Finish Groups are established, namely:

- Houses in Multiple Occupation Task and Finish Group

The Group has held a number of meetings, interviewed various witnesses and visited other local authorities and is now to report back to the Commission's 14 January 2015 meeting.

- Budget Task and Finish Group

The Budget Task and Finish Group has been set up, as is customary each Autumn. The membership has been established as per the charts on Appendix A. A scoping meeting to outline the work of the Group and establish meeting dates took place on 3<sup>rd</sup> November 2014. The Group will feed into and make recommendations to Cabinet on 9 February 2015 on the Budget Preparation for the following Financial Year.

- Local Plan Task and Finish Group

This Group met on 1 October 2014 to consider the draft reserve sites report before referral to Cabinet on 20 October 2014. The Group's recommendations in respect of the reserve sites were included as an appendix and considered by Cabinet alongside the Report on 20 October 2014 and a response given.

The Local Plan Task and Finish Group may well need to re-convene to scrutinise further stages of the Local Plan development, this will probably be post May 2015 at which no doubt a new membership of Commission members will be sought.

- Sports and Leisure Centre Task and Finish Group

The Sports and Leisure Centre Task and Finish Group held its final meeting on 8 October 2014 a full report is included earlier in this agenda under item 5.

## **Proposing new Review Topics**

If at any time Commission Members wish to suggest further topics for the Commission's consideration then please complete and return the new Work Programme Suggestion Form (**Appendix C**) to the Democratic Services section.

## **Scrutiny Work Programme**

For items coming to meetings of the Commission that are not the subject of a Task and Finish Group, please see the table in **Appendix A**, the current active Task and Finish Groups are also featured in this document in the Gantt chart at the end.

## **Cabinet Forward Plan**

The Commission is also asked to consider the draft Cabinet Forward Plan published on 17 October 2014 (**Appendix B**). The purpose of submitting the Forward Plan to the Commission; is so that Members can review forthcoming items and highlight any reports that the Commission would like to review ahead of Cabinet consideration.